



911 Meeting Minutes

Lee County E.T.S.B

June 23, 2022 5:30 PM

Meeting called by: Vice-Chairman Hilliker

Monthly Board Meeting

Attendees: 911 Commissioners; ETSB Director, Shelley Dallas; ETSB IT Administrator, Mike McBride

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- Call to Order**

Vice-Chairman Hilliker called the meeting to order at 4 pm at the Lee County ECC.

Ryan Buskohl	05-16-2023	Present representing Medical
Keane Hudson	12-01-2022	Present representing Lee County Board
Steve Gilmore	05-16-2023	Present representing Fire District
Pat Hilliker	05-20-2024	Present representing Fire District
Jesica Knipple	Sheriff's Designee	Present representing Lee County Sheriff
Mike Koppien	05-20-2024	Present representing Law Enforcement
Kevin Lalley	05-16-2023	Present representing At Large
Steve Howell	06-14-2023	Present representing Law Enforcement
Josh Tucker	05-20-2024	Present representing Medical

- Prior Minutes**

Steve Gilmore made a motion, seconded by Ryan Buskohl, that the minutes from March 24, 2022 ETSB meeting be approved and published. Motion carried unanimously.

Vice-Chairman Hilliker welcomed Jesica Knipple, 9-1-1 dispatcher, Lee County Sheriff designee, and Chief Steve Howell, Dixon Police Department, to the ETSB.

- Treasurer's Report:** Midland ETSB Operating Account: \$47,900.77; NG911 Reserve (Sauk Valley Bank): \$1,696,418.89 NG Investment CD: \$250,000.00 Total ETSB Funds: \$1,994,319.66

Jesica Knipple made a motion, seconded by Steve Howell, that the Treasurer's monthly balance report be approved as submitted; motion carried unanimously. The CD was renewed for 12 months at 1.79%.

- Claims:** Claims were reviewed. Keane Hudson made a motion, seconded by Mike Koppien, that claims, including those paid in vacation, totaling \$12,729.11 be approved and ordered paid. Vice-Chairman Hilliker called for further discussion. Travel costs for the National conference were split with BuEcomm; hearing no further discussion, the vote was called for as follows:

Ryan Buskohl	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Josh Tucker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Steve Gilmore	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Keane Hudson	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Jes Knipple	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Mike Koppien	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Kevin Lalley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Pat Hilliker	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>
Brad Sibley	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	Absent <input type="checkbox"/>

The State reviewed funds allocated for NG9-1-1 purposes (pursuant to Section 30(b)(2)(C)) against the costs in the State awarded contact and it was determined that the initial NG9-1-1 funds withheld during May 2018-July 2020 aren't necessary for NG9-1-1. In turn, each 9-1-1 authority received a one-time special distribution; Lee County's distribution was in the amount of \$96,096.14.

- **Committee Reports**

- **Executive:** Lt. Sibley, aka ETSB Chairman Sibley, retired from law enforcement effective, June 2022 thereby leaving a vacancy in the Chairman seat. Vice-Chairman Hilliker strongly recommended Ryan Buskohl to fill the vacancy; minimal discussion ensued. Vice-Chairman Hilliker appointed Ryan Buskohl to the ETSB Chairman and thereby Chief Buskohl presided over the remainder of the meeting.

Chairman Buskohl announced that Chief Steve Howell has been appointed to represent law enforcement on the ETSB.

Director Dallas advised that Lee County is currently scheduled to transition to the AT&T ESInet on November 17th. The transition is pending the successful 9-1-1 CallWorks operational testing session for the AT&T ESInet with Intrado to start on July 11th. Grundy County was the first county to transition to the State ESInet as of earlier this week.

IT Administrator McBride reported, after seven months from the cut-over to the Motorola Flex System, there are a few pending items still not operational. One of the biggest issues is Statelink (aka LEADS). Statelink allows the officers in the field to query LEADS data from their mobile, then directly interface with the Flex system for the LEADS information to be parsed in their reports; currently the officers are manually entering all the names and vehicle data. CAD FLEX patch upgrade is scheduled to take place on July 7th. The historical data has been converted and is retrievable in the data conversion log in on the Flex side. Bi-weekly conference calls with Motorola representatives continue to occur to work towards closing out the open ended migration items.

Lee County has been selected for the county with a population under 37,000 for a cybersecurity audit with the State along with other 9-1-1 system of varying populations.

- **Property:** Property Chairman Tucker advised the carpeting and painting in the admin offices is complete and bathroom flooring on the 2nd floor is finished. Electrician to be contacted reference 3-way energy efficient light switch not functioning.

Staff and technician changes have taken place with Barbeck Communications as well as quarterly cost increase. The local technician that has been servicing Lee County ETSB since inception is no longer with Barbeck. Notification of termination for the current quarterly maintenance agreement was sent to Barbeck with Lee County ETSB seeking to continue on a time and materials basis as needed. Further discussion ensued; the consensus was to seek local maintenance service for future needs.

- **Education Committee:**

Director Dallas has been appointed to the CESSA (Community Emergency Services and Support Act) Statewide Advisory Committee. The committee is appointed as a part of the new law to enhance the response to behavioral health crises across the State. Many disciplines are represented on the committee and will require close collaboration between all to implement the new law. Discussion ensued regarding police presence when responding to calls of this nature. Chief Howell indicated that Dixon Police had attempted a policy similar to what the State is suggesting be implemented and mental health staffing resources in this area simply aren't available as needed. 9-8-8 (the crisis hotline) is to be implemented July 16, 2022; calls for persons involved in a mental health crises will continue to be handled via the current EMD protocol in place at the ECC at this time. The new law is scheduled to take effect January 1, 2023.

Director Dallas attended National NENA June 11th-June 16th in Louisville, Kentucky.

- **Old Business:**

Discussion took place reference meeting with County Property committee reference the retaining wall between the old LEC and 9-1-1 building. The County plans to remove asbestos and remodel to provide space for the maintenance department and interior parking for the judges; therefore no demolition to the building is planned. Mike Koppien will contact County Property Chair Wilson to discuss working in cooperation to further re-enforce the wall. Grants were discussed as a possibility.

Lee County Board did pass and send a resolution to the Governor seeking the prohibition of 9-1-1 fee diversion to the 9-8-8 trust fund. Thank you to the Lee County Board for their support. Since that time, the Governor has sent a letter in response to INENA and IL APCO indicating that instead of creating an additional surcharge to fund the 9-8-8 hotline, a one-time transfer of \$5 million from the 9-1-1 Fund was included as seed funding for the 9-8-8

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trust fund due to the significant cash balance in the 9-1-1 fund. Letter was attached in the agenda packet along with response from INENA President Dallas and IL APCO President Reynolds, again, urging the delay of the transfer until the FCC provided written confirmation. At the National NENA conference, Director Dallas received information from the Deputy Chief of the FCC Public Safety and Homeland Security Bureau, the FCC office with oversight of the 9-1-1 program, that the transfer of 9-1-1 funds to 9-8-8 would constitute a diversion of fees which could disqualify the State of Illinois from future federal grant funding. That information was also provided in the response letter to the Governor. A letter to the FCC was also sent requesting the information regarding their position of the 9-1-1 fee diversion.

- **Board Member/ECC Staff Comments:**

Telecommunicator testing took place on April 12th with minimal qualified applicants. ECC is currently full-staffed; however, there are potential for future retirements in the next 2-3 years.

- **Adjournment:** Kevin Lalley made a motion to adjourn the meeting, seconded by Josh Tucker at 4:40 pm; motion passed unanimously. The next ETSB meeting is July 28, 2022 @ 5:30 at the ECC.

Josh Tucker, ETSB Secretary/Treasurer